

**HUNTINGDONSHIRE DISTRICT COUNCIL**

**Title/Subject Matter:** Work Programme & Training  
**Meeting/Date:** Corporate Governance Panel – 26 September 2013  
**Executive Portfolio:** Resources: Councillor J A Gray  
**Report by:** Internal Audit Manager  
**Ward(s) affected:** All Wards

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**Executive Summary:**

The anticipated work programme for the Panel for the next year is shown at Appendix 1.

Panel are asked to consider the work programme and decide what training they would like in preparation for the next or future agendas. Normally this training would be for 30-45 minutes immediately prior to the formal meeting but there may be occasions when a separate longer session would be more appropriate.

Training can be provided by appropriate officers, external audit or external trainers (subject to budgetary constraints).

***Financial implications***

There are no financial implications.

**Recommendation(s):**

It is recommended that Panel consider what training is to be provided prior to the November meeting.

**Background papers**

None

**Contact Officer**

David Harwood. Internal Audit Manager  
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## Anticipated Work Programme

**27 November 2013**

Housing Benefit fraud investigation activity  
 Whistleblowing : policy review & investigations  
 National Fraud Initiative  
 Assurance mapping

**29 January 2014**

Internal Audit interim progress report  
 Progress on issues raised in the Annual Governance Statement  
 Review of the anti-fraud & corruption strategy  
 Assurance mapping

**26 March 2014**

Review of Council constitution  
     Code of financial management  
     Code of procurement  
 Internal Audit Plan  
 External Audit  
     Audit plan  
     Grant claims  
 Assurance mapping

**May 2014**

Review of the internal audit service  
 Internal audit annual report & opinion  
 Assurance mapping

**July 2014**

Feedback – annual report  
 Draft Annual Governance Statement  
 Assurance mapping

**September 2014**

Approval of the statement of accounts  
 Approval of the Annual Governance Statement  
 External audit – ISA 260 report  
 Effectiveness of the Panel  
 Assurance mapping

In addition to the items listed above, reports may be submitted on an ad-hoc basis on

Awards of compensation	Employee's code of conduct
Ombudsman reviews	Money laundering and bribery
Accounting policies	